



City of Cedar Hill
285 Uptown Blvd., Bldg. 100
Cedar Hill, Texas 75104-3526
972-291-5100
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**NOTICE OF REGULAR CALLED MEETING
HISTORIC DOWNTOWN ADVISORY BOARD**

AGENDA

**Monday, April 25, 2022
Cedar Hill Chamber of Commerce
300 Houston Street
Cedar Hill, Texas 75104
6:00 P.M.**

- I. Call Meeting to Order
- II. Citizens' Forum
- III. Approve the minutes from the March 28, 2022, Regular Meeting
- IV. Complete Streets Update
- V. Truck Ordinance Update
- VI. Patton's Barn Update
- VII. Mural Art Update
- VIII. Trello Review
- IX. Staff Reports
- X. New Business
- XI. Review Action Items
- XII. Adjourn

I certify that the above notice of meeting was posted in accordance with the Texas Open Meetings Act at Cedar Hill Government Center, 285 Uptown Blvd., Bldg. 100, Cedar Hill, Texas, on the 22nd day of April 2022.

Christy Harris / CVE Coordinator

"PURSUANT TO SECTION 30.07, PENAL CODE (TRESPASS BY LICENSE HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), IS PROHIBITED FROM CARRYING A HANDGUN INTO THE ROOM OR ROOMS IN WHICH ANY MEETING OF THE CITY COUNCIL OR ANY OTHER CITY BOARD OR COMMISSION THAT IS SUBJECT TO CHAPTER 551, TEXAS GOVERNMENT CODE (OPEN MEETINGS ACT) IS MEETING"

This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretive services must be made 48 hours ahead of meeting. To make arrangements, call 972-291-5100 ext 1018 or (TDD)1-800- RELAY TX (1-800-735-2989).

“DE CONFORMIDAD CON LA SECCIÓN 30.07, CÓDIGO PENAL (TRASPASO POR EL TITULAR DE LA LICENCIA CON UN ARMA DE MANO ABIERTA LLEVADA), UNA PERSONA CON LICENCIA BAJO EL SUBCAPÍTULO H, CAPÍTULO 411, CÓDIGO GUBERNAMENTAL (LEY DE LICENCIA DE ARMAS DE MANO), ESTÁ PROHIBIDO LLEVAR UNA HABITACIÓN EN LA MANO CUALQUIER REUNIÓN DEL CONSEJO DE LA CIUDAD O CUALQUIER OTRA JUNTA O COMISIÓN DE LA CIUDAD QUE ESTÉ SUJETO AL CAPÍTULO 551, CÓDIGO DE GOBIERNO DE TEXAS (LEY DE REUNIONES ABIERTAS)

MINUTES
Historic Downtown Advisory Board
Regular Called Meeting, March 28, 2022

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, March 28, 2022, at 6:00 at the Cedar Hill Chamber of Commerce, 300 Houston St, Cedar Hill, TX 75104.

The following members were present: Chairperson Matthew Chappel, Kenna Prior, Hannah Tyler Norman Patten, Britainie Nelson, Al Armistead. The following City staff members were present: Russell Read, Director of Experience, Michelle Hernandez, Destination Marketing Manager and Christy Harris, Visitor and Experience CVE Coordinator. The following members were absent with prior notice: Jake Shepherd and Chelsea Randel.

- **Call Meeting to Order**
 - Chairperson Matthew Chappel called the meeting to order at 6:01 pm, declaring it an open meeting, with notice of the meeting duly posted and a quorum present.
- **Citizens' Forum**
 - No citizens were in attendance.
- **Approve the minutes from the February 28, 2022, Regular Meeting**
 - Norman Patten motioned to approve the February 28, 2022, Regular Meeting minutes. Hannah Tyler seconded the motion. The motion was unanimously approved.
- **Provide feedback to staff, the Planning and Zoning Commission, and the City Council regarding a change in zoning from Old Town Corridor Sub-District to Old Town Residential Sub-District, legally described as Tract 1, Block 41 of the Original Town Cedar Hill Addition, generally located on the northwest corner of Main Street and Cooper Street with the approximate address being 328 Main Street. Applicants/Property Owners: Scott James and Rob Franke, R&S Properties Partnership**
 - Applicants desire to have property located at 328 Main Street, included with OT Residential. HDAB members provided no recommendations, as property is favorable to Old Town Residential Sub-District.
- **Truck Ordinance Recommendation Update**
 - Al Armistead motioned to approve the Truck Ordinance Recommendation letter. Norman Patten seconded the motion. The motion was unanimously approved.
- **Staff Reports**
 - "Let's Talk" emails:
 - HDAB members were advised to add themselves to the email list.

- Complete Streets update
 - Scheduling is staggered for water line repairs.
 - Complete Streets is on schedule.
 - The Complete Streets/Lakes Moreno Partners event in April 2022, is postponed tentatively, to May 27, 2022, due to water line repairs.
- Special Districts
 - HDAB seeks to prevent home demolition and focus on preservation, by creating a Conservation District. For a Conservation District to be implemented, it must be approved by City Council.
 - Demolishers would have to have the proper demolition permits.
 - It is preferred that houses are relocated instead demolishing.
 - HDAB desires for property owners to post permits and are presented with options other than demolition, in addition to nearby residents and business owners being notified, prior to demolition.
 - Chairperson Matthew Chappel will discuss permit visibility with Stacey Graves, Director of Code and Neighborhood Services.
 - Staff member will determine if there is a remodeling permit for property 324 Texas, Street. The Lakes/Moreno Partners property, Ole Pozole, is pending development.

- **New Business**
 - Chairperson Matthew Chappel recommended Trello as a means of project management, to keep track of HDAB tasks.
 - Staff member will setup Trello account for HDAB and will pass along to Chairperson Matthew Chappel, where he will then add action items.
- HDAB Board member expressed interest in developing an "Entertainment District."
- Board Member Britainie Nelson shared visuals of a "Historic Village" in Lubbock, Texas.

- **Review Action Items**
 - Chairperson Matthew Chappel will discuss permit visibility with Stacey Graves, Director of Code and Neighborhood Services.
 - Staff member will setup Trello account for HDAB and will pass along to Chairperson Matthew Chappel, where he will then add action items.
 - Staff member will determine if there is a remodeling permit for property 324 Texas, Street.

- **Adjourn**
 - Chairperson Matthew Chappel adjourned the meeting at 7:19 PM.

ATTEST:

Christy Harris
CVE Coordinator

Matthew Chappel
Historic Downtown Board Chair